



Town of Glenville

Incorporated 1821 • State of New York

Fall/Winter 2013
Newsletter

From the Desk of the Town Supervisor...

Christopher Koetzle, Town Supervisor



With the fall and winter seasons upon us, it's time for us to turn attention to the 2014 town budget. The staff and I have been at work formulating my proposed \$16 million spending plan that, this year, cuts non-mandated spending, further reduces our dependency on the fund balance, and keeps the levy increase well below the state tax cap.

I held two public budget forums to discuss this year's budget with residents. We reviewed last year's performance, looked at multi-year trending models, and discussed the challenges ahead. Some of the

challenges we face this year are the continuing increase in health insurance costs and the potential for about 25% of our staff to retire. Those retirements bring our exposure to potential cash payouts for contracted benefits to about \$300,000 to \$400,000. That's new spending; cash out-the-door. My budget will absorb these costs and still stay significantly under the tax cap.

Over the past four years we have made the difficult, yet necessary decisions to put the town on solid fiscal footing. We have cut our debt, cut our spending, reduced the use of fund balance to pay our bills, and preserved all services. I am proud that Glenville continues to deliver the core services it always has without instituting any new fees like many other municipalities are now charging.

Of other interest, we are moving forward for with our Town Center Beautification Project by seeking funding from the state, county, and private donors to help jumpstart the project. For years, the town has attempted to beautify this important corridor, yet was never able to find the funding. I, along with Jim Martin - our economic development chairman, have spearheaded a grant application to NYS DOT and have sought business support for a plan that would add sidewalks, landscaping elements, and brand new historic looking, high-efficiency lighting. We believe that this an important project to help increase the shoppers who utilize our business district.

By the time you read this, we will have completed our 4th Annual Oktoberfest and I want to thank the committee, the staff, all of the volunteers, and sponsors who make this event happen. The Glenville Oktoberfest has become this community's premier event and provides all of us with an opportunity to join together and celebrate as one. Thank you all for the hard work you do and for helping to make the quality of life in this town even better.

Many of you will also have noted that the new roundabout on Maple/Glenridge/Hetcheltown Rds. has opened. We have received positive feedback about its design and traffic flow improvements. As part of this NYSDOT project, large rocks were salvaged from the old bridge abutments. These rocks have a long history in our state and town since they were of the type used to help build the Erie Canal and have been a part of that distinctive bridge for so long. I have appointed a committee and have asked them to provide the Board with ideas for the reuse of the rocks (many of them marble) in the town. Some ideas include constructing a memorial wall to the town's veterans, use of seating and

beautification in the parks, and perhaps incorporating them in the Town Center's Beautification program. If you have any ideas that you would like the town to consider please email me at ckoetzle@townofglenville.org.

Best wishes for a safe and fun fall and winter. As always, please feel free to contact me with any questions, suggestions or concerns you may have.

Sincerely,

Christopher A. Koetzle

From the Highway Department...

Tom Coppola, Highway Superintendent

2013 FALL LEAF PROGRAM (begins October 21, 2012)

- Do not delay; get your leaves out now.
- Brush, sticks, rocks, stone & debris may not be mixed in with leaf piles as they cause costly damage to our machines.
- Loose leaves must be placed on the edge of your lawn, no farther than 10 ft from the roadside. Please keep in mind that the leaf machine's hose is only 10 ft. long.
- Do not fill dead-end streets with leaf piles.
- It is unlawful to place anything on the pavement impeding the roadway and traffic.
- Once snow falls and remains on leaves, all leaves must then be bagged.

SNOW PLOWING & ICE CONTROL

Glenville Code §1219 - It is unlawful to throw or deposit snow or ice in the roadway. Do not clean off vehicles in roadways.

- In the event of a heavy wet snow storm, please refrain from placing garbage cans at road edge. Unfortunately the snow comes off the wing and will tip them over.
- Placement of basketball hoops or other structures in the town's roadways/right of ways is prohibited and slow down the process. The Town will not be responsible for repairing or replacing these obstructions.
- Parking of vehicles is prohibited from parking on town roadways between the hours of 3am and 6am commencing November 15th through April 1st.
- Parking is prohibited on or along town roadways for 48 hours after a snowfall exceeding an average depth of four inches.
- Please report any basin and drainage issues you may be having during the winter.
- Please remember - We do not put snow in your driveway; we plow the roads that your driveway is on.

CHRISTMAS TREES

Program begins the week of January 6, 2014 and continues for three weeks, weather permitting.

- Trees buried under snow will not be picked up.
 - All ornaments, stands and plastic bags must be removed.
 - Inclement weather will take priority over this service.
- Please do not hesitate to call us at 382-1406 or visit our web page.

MAILBOXES

- Approach to box should be a hard level surface so that the shoulder of road does not get damaged.
- Face of box should be parallel to the edge of roadway.
- Height between bottom of box and roadway should be 48" to 60".

Please do not hesitate to call us at 382-1406 with any questions. Also please visit our webpage at www.townofglenville.org, then scroll to town departments and click on highway.

**OCTOBER 16TH
7:30PM
TOWN HALL**

Jim Martin will present the plans for the Town Center Beautification Project.

Town Center Improvements Planned



Proposed



Existing

The above renderings illustrate the town's vision for improvements to the Town Center area. Sidewalks, improved lighting and streetscape amenities are proposed, and the Town of Glenville has applied for a \$450,000 grant through the Transportation Enhancement Program to help fund this \$1.1 million project. NYS DOT will begin sidewalk improvements as part of this plan beginning in 2014.

Open House Scheduled for Pending Route 50 Sidewalk Project

On Wednesday, October 30th, from 5:30pm to 7:30pm, at the Glenville Municipal Center, representatives from the New York State Department of Transportation (NYSDOT) will be holding an open house to reveal their sidewalk plans for a portion of Route 50 within the Town Center. The project, scheduled to go out for bid in the fall of 2014, would involve the construction of sidewalks, wheelchair-accessible ramps, and crosswalks along both sides of Route 50, between Glenridge Road and Maybrook Drive.

There will be no formal presentation on the 30th, but rather plans and renderings will be on display for review by the public, and NYSDOT officials will be available to answer questions. If there are questions on this project in the meantime, please call the Town of Glenville Economic Development and Planning Department at 688-1200, ext. 407, or e-mail Town Planner Kevin Corcoran at kcocoran@townofglenville.org



The NYS Department of Transportation plans on completing the sidewalk network along Route 50, between Glenridge Road and Maybrook Drive.

The Town's Review Boards and Commissions

With the exception of the construction of an individual single-family home, most development projects in the Town of Glenville are subject to review by one or more of the Town's boards/commissions. Most of the review processes and time frames associated with them are dictated by New York State law. Here's a quick snapshot of the four town boards/commissions who play a role in the review of residential, commercial and industrial projects:

Planning and Zoning Commission - Typically called the "Planning Board" in most communities, Glenville's Planning and Zoning Commission (PZC) is a seven-member body that is arguably the most influential entity regarding land development. The PZC has the final say on all site plan review and subdivision applications, and it plays an advisory role on all zoning amendments and conditional use permits. Almost every commercial/industrial development proposal goes before the PZC, as well as all multi-family projects and residential subdivisions.

Zoning Board of Appeals - The five-member ZBA is a quasi-judicial body that is responsible for the review of all variance and conditional use permit applications. Mandated by NYS law if a municipality has a zoning ordinance, the ZBA is the only body that can give "relief" from zoning regulations via the review and approval of area variances and use variances.

Environmental Conservation Commission - Commonly referred to as the GECC (Glenville Environmental Conservation Commission), this seven-member body is advisory, but nevertheless is critically important because they conduct the initial review of nearly all planning/zoning applications. Their role is to assess the potential environmental impacts of development applications and to pass along their recommendations to the other boards/commissions outlined here.

Town Board - As Glenville's legislative body, the Town Board is responsible for the review of all proposed zoning text and zoning map amendments, whether these amendments are proposed by a landowner, developer, or the Town itself. Of the four Boards/Commissions outlined here, this is the only body whose members are elected, consisting of the Town Supervisor and four Town Councilmen. All other board/commission members are appointed by the Town Board, and are uncompensated.



Baptist Health's Judson Meadows assisted living facility underwent review by the Environmental Conservation Commission, Planning and Zoning Commission and Town Board.

Glenville Seniors Receive Awards

Two Members of the Glenville Senior Center Receive Awards; Stanley Gordon and Richard McMahan were recognized by Schenectady County Department of Senior and Long Term Care Services.

Stanley Gordon has been chosen as Schenectady County Senior Citizen of the Year for 2013 for his outstanding contribution to the Glenville Senior Center and other community organizations.

Richard McMahan has been selected as the 2013 Senior Citizen with Outstanding Contribution. Dick was recognized for his dedication to the Glenville Senior Center's newsletter, Senior Moments, distributed to about 1500-2000 members and other organizations in our community.



Stanley Gordon and Richard McMahan

Glenville Senior Center

Offering Exercise Classes, Trips, Golf, Cards, Pickleball, Film club, Knitting, Social Events, Bocce, Book Club, Speakers, Painting, Photography, Bowling, Quilting, Dancing, Volunteer Opportunities, Dining Center & More! Scotia-Glenville Senior Citizens, Inc. Celebrating 35 years!

Get Involved...Stay Active!

Visit us at 32 Worden Road or learn more by calling 374-0734 or email Vicki Hillis at vhillis@townofglenville.org

Transportation for Seniors

The Scotia-Glenville Seniors are proud to be able to offer transportation for seniors living in the Village of Scotia and the Town of Glenville, Monday through Thursday between 9am and 3pm and on Fridays between 9am and noon. Our van transports seniors to grocery stores, hairdressers, shopping centers, etc. within the Town of Glenville. The van is not able to provide transportation to medical appointments. To reserve a ride, simply call the center at 374-0734 between 9 and 12 noon, Monday through Friday. You may call up to two weeks in advance, but you must call at least one day in advance. Donations are greatly appreciated.

Rental Space Available

Planning a baby shower, wedding shower, anniversary party, fundraising event, club meeting, graduation party, etc.? We have a place for you to hold your event! The Glenville Senior Center, 32 Worden Road, is available to rent. Rates are reasonable. We provide:

- Seating for over 200 with plenty of tables and chairs.
- Fully equipped kitchen.
- Podium and speaker system.
- Ample parking.

Call Vicki Hillis, Senior Center Coordinator at 374-0734 for rental price and availability. Stop by during office hours Monday - Friday, 9 am- 4pm, to see the facility.

Efficiency in Government Committee 2013 Summary

The Town of Glenville Efficiency in Government (EIG) Committee met monthly, except for August. Mary Lolik and Larry McArthur, are the Chairs. The January meeting was devoted to a discussion with Supervisor Koetzle about his plans for 2013 and how the EIG might help carry out the plans.

During 2013 the EIG Committee completed the following projects:

- Prepared and submitted to the town a summary of needs identified by town staff during interviews conducted in 2012
- Recruited new EIG members who possess the expertise to evaluate the town's technical/computer status and who constitute an Information Technology (IT) Subcommittee that met with all town departments to discuss the use of computer systems
- Monitored and facilitated implementation of the website subscription process recommendations that were made by the EIG in 2012
- Conducted a recruitment process for a GIS Intern needed to conduct a mandated sewer mapping project subject to a NYS deadline and potential penalties for non-compliance
- Prepared and submitted a report detailing how the town's website can be improved to support economic development in the town
- Attended the April "Let's Talk Business" expo and the Supervisor's Budget Forums

Also during 2013 the EIG Committee has worked on the following projects that are ongoing:

- The IT Subcommittee is meeting with key town staff and potential contractors to evaluate how to meet the town's computer needs. Emphasis is being placed on the town's financial system that dates from the 1980s. This effort is expected to come to fruition in 2014.
- An EIG Committee member is investigating possibilities for governmental consolidation
- A subcommittee is evaluating business proposals that the town has received to carry out major capital improvement projects without the need for major upfront expenses
- Plans are being formulated to gather information from interested town residents about developing performance measures regarding town services.

Police Department Report

Michael Ranalli, Chief of Police

The Town of Glenville Police Department will once again be participating in the National Drug Take Back Day on Saturday, October 26, 2013. The hours of collection will be from 10:00 am until 2:00 pm at the Police Department. The purpose of this event is to allow for the proper disposal of unwanted prescription drugs. It is very common for unfinished or unused prescriptions to collect in homes under normal circumstances because most people do not know what to do with them. Many people who have suffered the loss of an elderly family member will frequently discover large quantities of unused prescription drugs within the home. It is NOT proper to flush such drugs into the sewer system. The chemicals in many of these drugs do not break down and are difficult to filter out, leading to contamination of water sources, even after treatment. In addition, there are several problems associated with keeping old prescriptions. First, it is not recommended to take prescriptions once they have passed their expiration date. Second, it is dangerous to take medicines that were prescribed for another person. Finally, the abuse of prescription painkillers has become a national problem, even surpassing the abuse of illegal drugs. Many of these painkillers came from medicine cabinets in communities just like ours.

The National Drug Take Back Day provides a convenient way for residents to dispose of these unwanted prescription drugs. Officers will be available to take the drugs from you and place them directly in our disposal containers. No special preparation is necessary, just please bring the medicines in the original container and packaging. There is no paperwork to fill out and no questions asked. Information on the event will also be available on the Town of Glenville website.

From the Town Clerk

Linda Neals

While the Town Clerk is a position that everyone is aware of, the following explains the essential duties of the position.

RECORDING SECRETARY: Keeps minutes of all Town Board meetings and public hearings.

RECORDS MANAGEMENT: Acts as custodian of all permanent records of the Town and must provide for the storage and disposition of inactive records. Maintains records of adopted Town ordinances and local laws, oaths of office, resignations, petitions, proof of publications, annual budgets, contracts, and fiscal reports.

LICENSES: Issues NYS licenses/permits, including marriage, dog, hunting and fishing, fireworks, bingo, games of chance, and handicapped parking. Issues Town licenses/permits, including waste haulers and trailer parks. (Marriage Licenses are issued by appointment only - 688-1200, ext. 402)

REGISTRAR OF VITAL STATISTICS: Keeps a permanent record of all Town of Glenville births and deaths, issues birth certificates, death transcripts, and burial permits.

Comptroller's Report

Jason Cuthbert

BUDGET SEASON

Death and taxes... These may be the two things none of us can avoid but the Comptroller's Office has been working hard with the Supervisor and Town Board to create a 2014 budget which keeps town taxes low while preserving the excellent services provided by our town workforce. The Supervisor's tentative 2014 town budget stays within the New York State tax cap with an overall proposed tax levy increase under 1.6%. For the average Glenville homeowner outside the village this equates to a town tax increase of only \$11.53 in 2014. Town taxes for the average village homeowner will rise less than \$3 for the year.

The tentative 2014 budget includes increased funding for the REDI

fund economic development program, the Scotia-Glenville Senior Citizens, the Freedom Park Foundation, and the town bulk item pickup. We were also able to increase funding for the maintenance and repair of water and sewer infrastructure and we will also be making the final payment on a 1995 sewer bond for sewer district #6. For the fourth year running we've reduced our use of fund balance (basically the town's savings account) to balance the budget. If it were not for increases in health insurance and an unusual amount of likely employee retirements, the budgeted town spending in 2014 would have been below 2013 levels.

We'll continue to look for ways to cut taxes in a prudent manner while maintaining town services. Unfortunately, we can't make any promises about mitigating the other unavoidable life event mentioned at the start of this article, but we'll do our best on that one, too.

TAX CAP PRIMER

The state tax cap has been the backdrop to all municipal budgets since it was introduced for 2012. But what is it? In a nutshell the tax cap aims to keep the overall tax levy increase to the lesser of 2% or the rise in inflation. In Glenville, the overall tax levy is comprised of the property taxes which are part of the three main funds (town general, town outside the village, highway), the water fund, the sewer fund, fire district #4 (where Scotia Fire Department operates within the town), all the lighting, parks, and drainage districts, and the mandated county election charges.

For the 2014 budget, the inflation rate was only 1.66% so this is the base cap number we must use, not the 2% figure commonly referred to as the tax cap. While this base number gets the press there are some adjustments allowed. For example, municipalities receive credit for new construction which adds to the town tax base and we can carryover a portion of any allowable tax levy not used in prior years. There are also allowances for large increases in mandated New York State retirement costs in a given year as well as adjustments for the amount of PILOT (payment in lieu of taxes) revenues received by a municipality. Here in Glenville, our town's tax base growth and levy carryover will increase our 2014 tax cap maximum from the widely quoted 1.66% figure up to 2.54%.

From the Receiver of Taxes

Patrick Aragosa

ABOUT YOUR TAXES: Taxes are collected twice a year in the Town of Glenville. Town & County tax bills are mailed out the first week in January, and the school tax bills are mailed out the first week in September. Water rents (bills) are payable in June - July each year.

ELECTRONIC PAYMENT OPTIONS: Payment may be made by credit card online at egov.basny.com/glenville or by phoning 1-888-877-0450. Please note: There is a convenience fee of 2.45% of the payment amount for this service. If using your debit card the convenience fee is a flat \$3.95.

TRADITIONAL METHODS OF PAYMENT: Bills may be paid in person at our office at 18 Glenridge Rd., or may be mailed. If you require a receipt, be sure to bring or mail the entire bill with payment. Please make your check payable to TOWN of GLENVILLE RECEIVER of TAXES. If you are mailing your payment, it must be postmarked on or before the due date.

If you are a resident of the Village of Scotia, there is an additional village tax bill due in June payable at 4 N. Ten Broeck St. in Scotia. All questions regarding this bill should be directed to the Village Clerk's office at (518) 374-1071.

TOWN & COUNTY PROPERTY TAXES:

January - penalty free

February - 1.25% late payment penalty

March - 2.5% late payment penalty

April - 3.75% late payment penalty

On May 1, unpaid taxes are sent to Schenectady County for collection. The town & county taxes cover the fiscal year of January 1 through December 31.

Glenville Town Offices
18 Glenridge Road, Glenville, NY 12302

OFFICE	NAME	PHONE
Supervisor	Christopher A. Koetzle	688-1202
Council	Alan J. Boulant	688-1200
	Sid N. Ramotar	688-1200
	Gina M. Wierzbowski	688-1200
	John Pytlovany	688-1200
Acting Assessor	Carol J. Corbett, Ext. 403	688-1200
Attorney	Michael Cuevas	688-1200
Comptroller	Jason Cuthbert	688-1206
Building Inspector	Paul Borisenko, Ext. 405	688-1200
Code Enforcement	Teresa Petricca, Ext. 405	688-1200
Police Chief	Michael Ranalli	384-0123
Town Clerk	Linda C. Neals, Ext. 402	688-1200
Dog Control Officer	Richard Trzeciak	384-0137
Engineering Tech II	Dana Gilgore, Ext. 406	688-1200
Comm. Public Works	Thomas Coppola	382-1406
Historian	Joan Szablewski	399-5349
Operations/Parks	James MacFarland	688-1221
Justice	Brian Mercy, Ext. 409	688-1200
	Paul Davenport, Ext. 409	688-1200
Econ. Dev/Planning	Kevin Corcoran, Ext. 407	688-1200
Police Department	Emergency	911
	Non-Emergency	384-3444
Receiver of Taxes	Patrick Aragosa, Ext. 404	688-1200
Glenville Sr. Ctr.	Vicki Hillis	374-0734
Water/Sewer Dept.	Cathy Visco, Ext. 317	688-1200
Town Web/Fax	www.townofglenville.org	384-0140



Scotia Village Offices
4 N. Ten Broeck Street, Scotia, NY 12302

OFFICE	NAME	PHONE
Mayor	Kris Kastberg	374-3195
Trustees	Thomas Gifford	374-1071
	Rory Fluman	374-1071
	John N. Lockwood	374-1071
	Joseph Rizzo	374-1071
Village Clerk/Treasurer	Maria Schmitz	374-1071
Acting Assessor **	Carol J. Corbett, Ext. 403	688-1200
Attorney	Lydia R. Marola	374-1071
Building & Plumbing Inspector	Luis Agüero	377-8741
Chief of Police	Peter Frisoni	374-3848
Fire Chief	Charles Keller	381-6114
Dog Control Officer	Richard Trzeciak	384-0137
Supt. of Public Works	Andrew Kohout	393-2159
Parks & Recreation	James Marx	374-8611
Justice	Jason A. Frament	374-2099
Police Department	Emergency	911
	Non-Emergency	384-2244
	Administration	374-3110
Fire Department	Emergency	911
	Non-Emergency	381-6115
Glenville Senior Center**	Vicki Hillis	374-0734
	James MacFarland	688-1221
Village Fax		374-0542

**Town of Glenville provides these services for the Village of Scotia

4TH ANNUAL SCARE-A-THON

SATURDAY OCTOBER 12TH
11AM-4PM FREE ADMISSION

Have a terrific GOOD time and shop for your
Halloween costumes too!

You and your children will be blitz for what we have in store...

RIDE INFLATABLES LIKE THE PIRATE SHIP AHOY
MATEY AND THE BOUNCY BOUNCE

The Halloween fun will not stop there, play our
miniature golf course, enjoy POPCORN
and HAVE YOUR FACE PAINTED!

Be on the lookout for roaming characters
such as our infamous witch and some very
awesome zombies... Even TWINKLES THE BEAR
will be growling around!

Remote broadcast by STAR 101.3 offering FREE PRIZES!

Halloween Hall

(518) 885-5725

OPEN 364 DAYS A YEAR!
(ALMOST)

We have all your Costume Rentals,
Sales and Accessories

For the other 363 days we are a party goods store!

With all the decorations you need for
Special Occasions, Santa Suits, Easter Bunny Suits,
gag gifts, balloons! OK - your getting the idea...
Come visit us before, during or after Halloween
so we don't get lonely!!

You'll be saying "I SHOULD HAVE GONE THERE FIRST!"

831 Rt. 67 - Bldg 6, Ballston Spa
2 miles west of the Northway Exit 12
halloweenhall.com